



CITY OF NORFOLK
Department of Human Resources

**INVITES APPLICATIONS FOR THE POSITION OF:
Tree Trimmer II**

An Equal Opportunity Employer

SALARY

\$17.95 - \$29.27 Hourly \$1,436.04 - \$2,341.69 Biweekly \$37,337.00 - \$60,884.00 Annually

OPENING DATE: 03/02/16

CLOSING DATE: Continuous

DESCRIPTION:

The City of Norfolk's Department of Recreation, Parks and Open Space, Bureau of Parks and Urban Forestry is seeking professionally skilled Tree Trimmers II to perform skilled arboriculture practices on street, park and facility trees utilizing a variety of specialized heavy, power equipment, climbing saddles, ropes, and hand tools.

RE-ADVERTISED

ESSENTIAL FUNCTIONS

Responsibilities include but are not limited to:

- Safely climbs, trims, prunes, removes and sprays trees as directed utilizing all personal protective gear.
- Cleans work area by raking, sweeping, and using a blower to remove all debris.
- Operates and maintains vehicles and equipment by checking fluid levels, tire pressure, fuses and light bulbs, cleaning, adjusting and sharpening chainsaws, changing blades, and greasing equipment.
- Leads crew members in the absence of a crew leader by completing work, and delegating work assignments to completion, completing and filing daily work reports, and making log book entries.
- Responds to emergencies by remaining on call after hours and during severe weather to remove trees and debris from roadways.
- Interprets safety regulations and exercises professional judgment.
- Ability to climb trees, work at considerable heights and in tight spaces, lift, straddle, bend and perform tasks requiring manual dexterity while using hand and power tools; ability to climb and operate multi-gear transmissions on a variety of vehicles.
- Requires ability to stand/walk for extended periods of time (8 hours per day), lift up to 75 lbs. on a regular basis, bend, stoop, push, pull and work in adverse weather conditions.
- Ability to plan, coordinate, schedule and direct a crew in accomplishing tree trimming and grounds maintenance activities.
- Knowledge of pesticide mixing and applications; ability to read labels on chemicals and pesticides.

EDUCATION/EXPERIENCE

Work requires knowledge necessary to understand basic operational, technical, or office processes. Requires high school diploma or equivalent.

Two years experience in professional tree care and one year experience in supervision or equivalent combination of education beyond high school and experience.

ADDITIONAL INFORMATION & REQUIREMENTS

- Valid driver's license required.
- Valid Virginia Commercial Driver's license must be obtained within six (6) months of hire.
- Commercial Pesticide Technician Certification must be obtained within six (6) months of hire.
- CPR/First Aid Certification must be obtained within six (6) months of hire.
- ISA Certified Tree Worker preferred.

****Applicants will be required to provide the interviewer with a copy of a current Department of Motor Vehicles Report no more than 30 days old.****

Work hours: 6:30 a.m. to 5:00 p.m., Tuesday through Friday. This is an Essential position; incumbent will be subject to 24 hour call during all emergencies or severe storms.

Work location: 2839 Dana Street, Norfolk, VA; work performed at various sites throughout the City of Norfolk.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

OR

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Job #06079
TREE TRIMMER II
CC

Tree Trimmer II Supplemental Questionnaire

- * 1. The following Supplemental Questions are specific to the position for which you have applied to assist the hiring manager in screening applications for specific experience being sought. Please be specific in answering these questions as they will be used to evaluate which applications will be given further consideration in the process. Do not answer "see resume" or "see application" as these are not valid answers. Please note that if you are invited to be interviewed by the department, your responses to the following questions may be subject to verification.
- I understand and will answer the following supplemental questions completely and thoroughly.
- * 2. What is your current level of education?
- High School Diploma or Equivalent
- Some College
- Associate's Degree
- Bachelor's Degree or higher
- * 3. How many years of professional tree care experience do you possess?
- I do not have any related experience
- Less than two (2) years of experience
- 2 to 3 years of experience
- 3 to 5 years of experience

- 5 to 7 years of experience
- More than seven (7) years of experience

- * 4. Please describe your professional tree care experience, including the job title and job duties. Please ensure this information is referenced in your work history above.

- * 5. Do you have experience using a rope and saddle?
 - Yes
 - No

- * 6. How many years of experience do you possess supervising the work of crew members?
 - I do not have any related experience
 - Less than one (1) year of experience
 - 1 to 2 years of experience
 - 2 to 4 years of experience
 - More than four (4) years of experience

- * 7. Do you possess a valid driver's license?
 - Yes
 - No

- * 8. Do you currently have a valid Commercial Driver's License (CDL)?
 - Yes
 - No

- * 9. This position requires the ability to obtain a commercial driver's license within six (6) months of employment. Do you understand that as a condition of continued employment, if selected for this position, you must possess a commercial driver's license within six (6) months of your employment date?
 - Yes
 - No

- * 10. Applicants selected for an interview will be required to provide a current DMV driving report (no more than 30 days old) to the interviewer. Are you able to meet this requirement?
 - Yes
 - No

- * 11. Do you possess a current CPR/First Aid certificate?
 - Yes
 - No

- * 12. This position requires the ability to obtain CPR/First Aid certification within six (6) months of employment. Do you understand that as a condition of continued employment, if selected for this position, you must possess CPR/First Aid Certification within six (6) months of your employment date?
 - Yes
 - No

- * 13. Are you a Certified Commercial Pesticide Technician?
 - Yes
 - No

- * 14. This position requires the ability become Certified Commercial Pesticide Technician within six (6) months of employment. Do you understand that as a condition of continued employment, if selected for this position, you must become a Certified Commercial Pesticide Technician within six (6) months of your employment date?

Yes

No

* 15. Are you an ISA Certified Tree Worker?

Yes

No

* 16. Do you have a current certification as an ISA Certified Arborist?

Yes

No

* 17. Normal working hours for this position are 6:30 a.m. to 5:00 p.m., Tuesday through Friday; however, this position requires the ability to work evenings, nights, weekends, and holidays due to emergency work. Are you able and willing to accept this scheduling requirement?

Yes

No

* 18. This position is designated as an Essential position, which requires mandatory assistance in maintaining City services during severe inclement weather and/or emergency conditions. Are you able to meet this requirement?

Yes

No

* 19. Please provide the name, email address, and phone number of your current or most recent supervisor

* 20. **Please provide an explanation of any periods of unemployment that are 30 days or longer. Indicate "N/A" if you have not experienced any periods of unemployment.**

* 21. Do you currently reside in the City of Norfolk?

Yes

No

* 22. Are you a current or previous City of Norfolk employee?

Yes - I am a current City of Norfolk Employee

Yes - I am a previous City of Norfolk Employee

No - I am not a previous or current City of Norfolk employee

* 23. A conviction (felony or misdemeanor) does not necessarily eliminate you from employment consideration. A criminal background check is conducted on all new hires. Failure to disclose all criminal convictions may result in disqualification from employment consideration or may result in dismissal from City of Norfolk employment if you have been hired. The nature of the offense; the time that has passed since the offense, conduct and/or completion of the sentence; and the nature of the job sought may be taken into consideration. Have you ever been convicted of a felony or a misdemeanor?

I have been convicted of a felony

I have been convicted of a misdemeanor

I have been convicted of a felony and a misdemeanor

I have not been convicted of a felony or a misdemeanor

* 24. If you answered, that you have been convicted of a felony and/or a misdemeanor, please provide an explanation including the city, state and date of the conviction. This excludes minor traffic violations such as speeding tickets.

* 25. Please indicate your veteran status. (A copy of your long form DD-214 may be required)

- I am not a Veteran
- I am a Veteran
- I am a Disabled Veteran

* Required Question